

INSTRUMENTAL ENSEMBLES SYLLABUS (X040)

FALL 2009

Thomas Wieligman, Executive Administrator

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Office Hours: W & F, 2:00-3:30, by appointment only

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ASSIGNMENT AND REGISTRATION

All assignments to any X040 ensemble are made solely by the Executive Administrator of Instrumental Ensembles, and only after consultation with the appropriate conductor(s) of the ensembles involved. All instrumental majors must register for X040, indicating their instrument with the appropriate drill section number. All non-music majors who wish to play in a band should call the Department of Bands at 855-1372 to arrange an audition. Non-music majors who wish to play in orchestra must call Mr. Wieligman at 855-9804.

SCHEDULING

The instrumental ensemble rehearsal calendar and repertoire posted on the Ensemble Bulletin Board in Clouse's Lounge list rehearsal and performance dates for various ensembles. Rehearsal scheduling for the entire academic year is subject to change and is also posted on the Ensemble Bulletin Board. **The weekly schedules posted for the various orchestras are the only official schedules.** Schedules are also posted online at the PED website: <http://library.music.indiana.edu/ped> Students should check the schedules daily. It is the responsibility of the student to know which works are being rehearsed and to be present with the necessary instrument(s) and music. The performance calendar of the Jacobs School of Music operates within the structure of the university calendar. Any student requesting to be excused from rehearsal due to religious observance during the course of a semester must fill out a "Request for Accommodation for Religious Observance" form, available in SY 246. This must be completed and returned to SY 246 no later than Friday, 5:00 p.m. of the second full week of classes. Any forms turned in after this date may not be approved.

<u>ENSEMBLES</u>	<u>TIMES</u>	<u>DAYS</u>	<u>LOCATION</u>
Wind Ensemble	2:30-3:45	Daily	MC 036
Symphonic Band	2:30-3:45	Daily	MC 040
Concert Band	2:30-3:45	Daily	MA 452
Jazz Bands (4)	12:20-2:15	Daily	MA 452 & MA 454
New Music Ensemble	12:20-2:15	M,W,F	Auer Hall Green Room
Baroque Orchestra	2:30-4:00	Daily	MU205
Orchestras (5)	4:00-6:00	M,T,R,F	See posted schedules

Dress rehearsals for opera and ballet begin at 7:00 and last 3 to 3 1/2 hours.

PERSONNEL

The personnel lists posted on the Instrumental Ensembles Bulletin Board and on the PED website are the only official lists.

No one may switch within an ensemble or from one ensemble to another without the approval of Mr. Wieligman.

ATTENDANCE

Punctual attendance at all rehearsals and performances is required. All "Requests for Excused Absences" forms for orchestra members should be submitted to Mr. Wieligman by Friday of the 2nd week of classes, except in the case of illness. In general, illness or an audition for a full-time professional position (orchestras, military bands, other full-time employment) are the only acceptable excuses for absence; auditions for regional orchestras such as Evansville, Owensboro, or Columbus, summer festivals (Tanglewood, Verbier, Aspen, etc.), or to participate in other festivals, or summer festivals, will be considered unexcused. When absences occur, all players except strings must provide substitutes. In the case of illness, students should call Mr. Wieligman's office to report the absence and then fill out an excuse form at the office no later than one week after the last day of illness. The forms will be reviewed and then be available for the student to review, if he/she checks with the orchestra manager. Band students should call the Department of Bands at 855-1372 to report absences.

Attendance will be taken in orchestras promptly at 4:00 as this is the starting time for all rehearsals and dress rehearsals. For opera dress rehearsals, attendance is taken promptly at 7:00.

At performances, report backstage to the Orchestra Manager NO LATER THAN 20 MINUTES PRIOR TO THE BEGINNING OF THE PERFORMANCE; ANYONE FAILING TO REPORT MAY BE COUNTED ABSENT.

Enrollment each semester in the School of Music is a semester-long commitment. While every effort will be made to accommodate requests to pursue possible professional opportunities, the School's published calendar of rehearsal/performance is an academic priority for all students, with any personal opportunities to be scheduled around the School's calendar. Normally, requests for extended periods of absence from rehearsals or from a performance will not be approved. In exceptional circumstances a request may be considered. Among the criteria that will be reviewed are:

Reason for request, period of time requested, and/or impact on the assigned ensemble.

Requests for such absences must be submitted by Friday of the first week of classes; they will be reviewed by Mr. Wieligman, the pertinent conductor involved, and other faculty members affected by the student's requested absence from the School. The student will receive email notification of the response within 10 days of the date the request is received. If the request for an extended absence is denied, any absences during the requested time period will be unexcused, according to the guidelines of the syllabus.

A student may be excused from a portion of ensemble rehearsal on the day of his/her degree recital hearing and may be excused from the entire rehearsal on the day of his/her degree recital. No student may ever be excused from a dress rehearsal or a performance for a recital or hearing. Assisting players are not excused for recitals or hearings. A student will not be excused for other ensemble appearances or non-required recitals. Absence or tardiness because of other lessons or classes will not be excused.

MUSIC

Orchestra members should sign out music from the Performing Ensembles Division of the Music Library (PED) before the first rehearsal of each event. Music will be picked up by a member of the PED immediately following all orchestra concerts or final opera/ballet performances. Please leave **ALL** music on the stand after the performance. If a student is absent from rehearsal, he/she must, without fail, see that the music is available at the rehearsal for his/her stand partner or substitute. Under **ALL** circumstances, music must be turned in no later than 24 hours following a final performance. Lost or damaged parts will result in a \$100 replacement fee per part.

Wind Ensemble, Symphonic Band and Concert Band musicians should sign out music from the administrative assistant in M153, the office of the Department of Bands/Wind Conducting. Music will be collected by a librarian immediately following all concerts. Please leave ALL music on the stand after the performance. If a student is absent from rehearsal, he/she must, without fail, see that the music is available at the rehearsal for his/her stand partner or substitute.

PERFORMANCE DRESS CODE

Women: Solid, long-sleeved black blouses, floor-length black skirts or dress slacks, black shoes, no jewelry.

Men: Black tuxedo, white shirt, black bow tie, black shoes, and black socks.

NOT ACCEPTABLE: bare shoulders, arms, and midriff; sweaters; black T-shirts; tailcoats; spandex or lycra type pants; jeans; sweatpants; open toed shoes/sandals.

GRADE

The final grade in X040 is a combination of the individual grades given by each conductor after each performance, as well as the fulfillment of audition, attitude, contribution, and attendance.

Failure to audition for orchestra assignment will ordinarily result in lowering the semester grade by one letter.

Each unexcused absence will lower a grade one letter.

An unexcused absence from a performance or dress rehearsal will ordinarily result in a failing grade for the semester.

Two tardies are equal to one unexcused absence.

A tardy at a dress rehearsal or performance lowers the grade one letter.

Excessive excused absences will also affect the final grade.

ANY STUDENT WHO RECEIVES A FAILING GRADE IN ENSEMBLE IS AUTOMATICALLY PLACED ON ACADEMIC PROBATION; STUDENTS ON ACADEMIC PROBATION ARE NOT ELIGIBLE FOR FINANCIAL AID FROM THE SCHOOL OF MUSIC.